



## THE CATHOLIC UNIVERSITY OF AMERICA

### Memorandum of Understanding Between The Catholic University of America (CUA) and The George Washington University Library (GW)

CUA seeks to admit full-time or equivalent employees of the academic libraries at The George Washington University to its Master of Science in Library Science program when they meet normal admission requirements. Year-round and at all locations, the tuition for GW employees will be fifty (50) percent of CUA's full, on-campus graduate tuition.

Applicants will apply directly to CUA. A letter from the appropriate GW Library human resources office stating that the prospective student is a permanent employee should be sent directly to the School of Library and Information Science (SLIS), The Catholic University of America, Cardinal Station, Washington, D.C. 20064. Once admitted to the Master's program, GW employees have the benefit of the tuition reduction for the duration of their program of study as long as they maintain their employment with GW.

GW Students who are accepted into the SLIS may take courses at any site (or online) in fall, spring and summer semesters. GW Students will study part-time (3 or 6 credits per semester) in order to be able to maintain a balance between work and graduate school.

GW Library staff agrees to be active in providing information about the CUA program to their employees and to grant to CUA faculty and staff access to GW employees on their premises for the purpose of recruiting. GW will also assist their employees in finding additional scholarship assistance if asked to do so. CUA has the right to ask GW Library for library classroom space if there is a particular course that would best be taught in that library. Depending on availability, this will be granted. If a class is held at GW, all students currently enrolled in SLIS are eligible to participate.

The term of this agreement is for three years and may be renewed. Either party may terminate this agreement by giving the other 60 days notice. If the agreement is not renewed or if it is terminated, GW Students already admitted will retain the benefit of reduced tuition until they complete the 36 credits required for graduation, but not to exceed five years.

Signed:

John J. Convey, Provost  
The Catholic University of America

Jack Siggins, University Librarian  
The George Washington University

Date

Date